

Government Department Checklist for Grading Written Work

Student Name _____

[2012 - 2013]

Course/Semester _____

Grading Standards

- A – Distinguished
- B – Superior Work
- C – Satisfactory
- D – Passing but not satisfactory
- F – Failure

Paper Structure

- I. Introductory Paragraph
- II. Body of the Paper
- III. Conclusions
- IV. Standards and Expectations for Grammar and Composition (see Uniform Code of Notation)
- V. Formatting
- VI. Citations and Bibliography

Criteria

DIA T s [5] 2 (1) 0 (P a r a) 8 (M 3) 2 9 6 (a) B D C s 0 0 9 D r a f t E d [W] a F D 8 (s) 2 0 n e > B D 8 0 5 T B n (c) 2 2 (c) J. 0 0 5 4 1 0 0 1 3 3 (4) M G 1 0

Uniform Code of Notation for Grammatical Errors