

# INSTITUTIONAL POLICY AND PLANNING COMMITTEE

## MEETING MINUTES

May 2, 2014

**PRESENT:** Philip A. Glotzbach, Chair; Natalie Taylor, Vice Chair; Rochelle Calhoun; Mary Lou Bates; Eric Beriguete '15; Joerg Bibow; Beau Breslin; Paul Calhoun, Michael Casey; Bill Duffy; Timothy Harper; Samuel Harris '15; David Karp; Wendy Kercull; Kathy Kinnin; Jackie Murray; Jeanne Sisson; Joseph Stankovich; Michael West; Joshua C. Woodfork.

**ABSENT:** Erica Bastress-Dukehart; Peter von Allmen; Jeanne Sisson.

### **1. President Glotzbach's Acknowledgements**

President Glotzbach noted the many positive activities that recently occurred at Skidmore, including the Academic Festival, Honors Convocation, SGA's Student Leadership Banquet, and the 5/01 Challenge, which brought in 2005 donors and thus achieved the \$500,000 challenge grant totaling \$785,000 which will be used for scholarships, collaborative research projects, and internships.

### **2. Approval of Minutes**

After an update, the Minutes of the April 18, 2014 meeting were approved.

### **3. Budget**

Vice President for Finance and Administration & Treasurer Michael D. West explained that the budget process includes seeking approval for the Operating Budget at the May Meeting of Skidmore College's Board of Trustees. The Board has previously approved the Capital Budget the Campaign Budget, and the key budget assumptions for the Operating Budget. Vice President West explained that since our last meeting there have been no changes to the key budget assumptions, including over-enrollment, comprehensive fee, financial aid, compensation, market equity adjustments, and transfers to the Capital Budget. He noted that for Fiscal '14, the contingency was not changed because of questions surrounding union negotiations and other activities, specifically the importance of reserving monies in the case we have a claim against us regarding the union pension. Overall,

IPPC Budget and Finance Committee. President Glotzbach noted the compression in these fees between schools.

#### **4. Hazing Policy**

Speaking on behalf of the IPPC's Student Affairs Subcommittee, SGA President Sam Harris updated IPPC on the Hazing Policy explaining that the policy has been reorganized since February and includes different categories of hazing. SGA Senate body has approved it but anticipates that the policy will be need to be re-approved again during the Fall 2014 semester. Dean of Students and Vice President for Student Affairs W. Rochelle Calhoun noted that Skidmore College counsel has vetted the policy. Vice President Calhoun explained that the policy now needs to be vetted by students, faculty, and staff, and that other bodies need to weigh-in before it returns to IPPC. SGA President Harris introduced SGA President-elect Addison Bennett. Vice President Calhoun suggested that the IPPC Subcommittee would discuss a plan to bring this policy to other constituencies.

#### **5. Admissions Update**

Vice President and Dean of Admissions and Financial Aid Mary Lou W. Bates reported that as on one day past the May 1 deposit deadline we have reached our target and will still receive some additional deposits. We are operating on a "summer melt" assumption for the current year of 60 students compared with last year'



Commencement Housing, post-Commencement Reception, first-generation students and Graduation, and Residential Life. The BR