

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE**  
**MEETING MINUTES**  
**September 24, 2010**

, 2010

PRESENT: President Philip Glotzbach, Chair; Hugh Foley, Vice Chair; Mary Lou Bates, Michael Casey, Winston Grady-Willis, Ann Henderson, Susan Kress, Mark Huibregtse, Bob Turner, Muriel Poston, Jeff Segrave, Justin Sipher, Michael West, Jonathan Zeidan, bregtse



#### **4. Space Planning Working Group**

Dean of the Faculty Muriel Poston presented a proposal to extend the term of the Space Planning Working Group (SPWG) as a pilot project for an additional year. She noted that the group was established as a pilot in the fall of 2008, that it began its work in the spring of 2009, and that the understanding at the time was that the group would be reviewed at the end of the 2009-10 academic year.

Given the excellent work that the group has accomplished to date and the important work for an additional year (through the end of the 2010-11 academic year). Questions and comments included the following:

- Work now pending with the SPWG includes completing a review and recommendations for space in the renovated Filene Hall (beyond Special Programs, which already has been identified for relocation to that building), and related
- In response to a question, President Glotzbach indicated that he sees the work of this group as advisory to him and the Cabinet, rather than as governance. Consultation with appropriate faculty will be important from time to time, but he could see the SPWG performing important service whether or not faculty members actually sit on the committee.
- A member expressed the view that IPPC should consider whether or how the group should continue and that, in that context, the Faculty Executive Committee should consider whether faculty representation in the group was important (and, if so, how many faculty members should serve).
- Another member suggested that the SPWG could serve an important role of becoming familiar with space issues over time and advising IPPC and the administration on how to allocate limited resources of space and dollars.

Following this conversation, **IPPC members, without objection, endorsed the continuation of the Space Planning Working Group as a pilot project through the 2010-11 academic year.**

#### **5. Strategic Action Agenda 2010-11**

was distributed with materials for the September 10<sup>th</sup> meeting and opened the floor for discussion. Comments and questions included the following:

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- Cabinet uses a matrix to track the progress of the various action items throughout the year.
- Some action items (e.g., faculty hiring) are cyclical and will be done on a recurring basis although the extent to emw

President Glotzbach then opened the floor to discussion. Comments and questions included the following:

- A member noted that the revised mission statement does not reflect the new structural relationship of Special Programs reporting within the division of Academic Affairs.
- One member suggested that the mission statement might be improved by reflecting the various constituencies served by Special Programs and the relative amount of time and resources devoted to those constituencies. Related to these concepts, the member suggested that the statement should articulate how the mission of Special Programs fits with the notion of Skidmore as a student-centered educational institution.
- It was noted that the program references in the revised draft statement do not include a specific mention of the sciences. While acknowledging that the sciences may be it was suggested that a specific reference
  
- One member questioned whether the mission was similar, at least in terms of its breadth, to the Tang Museum. Vice President Kress responded that in her view, the mission of the Tang is quite different from the proposed mission of Special Programs.
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