

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE  
MEETING MINUTES  
November 19, 2010**

PRESENT: Hugh Foley, Vice Chair; Michael Casey, Winston Grady-Willis, Ann Henderson, Mark Huijbregtse, Muriel Poston, Bob Turner, Jeff Segrave, Justin Sipher, Michael West, Alexandra Stark, Jonathan Zeidan, Adrienne Zuerner, Anne Petruzzelli, Denise Smith and Barbara Krause (Secretary).

ABSENT: Acting President Susan Kress, Chair; Mary Lou Bates, Rochelle Calhoun, Paty Rubio, and Gail Cummings-Danson.

**1.**

some difficulty in filling all of the existing seats and believes that it can function effectively with a smaller membership. The proposal from SAS is to reduce the number of faculty members from three to two, the number of administrative/professional and



individuals and groups on campus to ensure that the final recommendation is informed by a breadth of perspectives. I propose that the working group include the following:

- Barbara Krause, Executive Director of the Office of the President, Coordinator
- Barbara Beck, Associate Vice President for Finance & Administration and Director of Human Resources
- David Karp, Associate Dean of Student Affairs/Director of Campus Life
- Andrea Wise, Director of Media Relations
- Two faculty members to be identified by the Dean of the Faculty in consultation with the Faculty Executive Committee
- Two student members to be identified by the Student Government Association

3. I recommend that IPPC charge this working group as follows:

- Review current College policies regarding Expressions of Political Opinion and Use of College Facilities for Political Activities.
- In recommending any modifications to current policies, consider broadly the possible implications, including but not limited to:
  - The educational experience we offer our students, including our commitment to developing their ability to contribute as informed, responsible citizens.
  - The College's commitment to academic freedom, as expressed in the *Faculty Handbook* and elsewhere.
  - The importance of balancing the rights of individuals to participate – or not to participate – in political discourse on campus.
  - The relationship of any such policies to the Student Bill of Rights.
  - The use of

4. I propose the following timeframe for completion of this work:

- Recommendations, including any proposed policy revisions, to President and Cabinet: *[date]*
- Same to IPPC: *[date]*
- Same to Faculty Meeting: *[date]*
- Same to SGA: *[date]*
- Same to Board of Trustees: *[date]*

NOTE: The question of precisely what action each of these bodies might take (e.g., whether actual approval is required) should be deferred until the working group has forwarded its recommendations.

## ATTACHMENT B

### **Institutional Policy and Planning Committee (IPPC) Operating Code (17 April 2009)**

**Function:** The IPPC advises the President with regard to strategic planning, taking a comprehensive view of significant issues affecting the College. In so doing, it serves as the central deliberative body for all-college governance. More specifically, IPPC advises the President on all policy areas, with primary responsibility for those areas beyond the purview of faculty governance (such as budget and financial planning, benefits, environmental issues, admissions and financial aid, student affairs, and advancement).

The President chairs the IPPC; an elected member of the faculty serves as Vice-Chair. The agenda of the Committee is set by these two individuals in consultation with the President's Staff, FEC, and SGA.

The IPPC may appoint subcommittees to serve as resources for the committee with regard to any area of policy or planning as needed. The composition of such subcommittees is determined by IPPC in consultation with FEC and with other groups or individuals as appropriate.

**Membership:** The President (Chair), the Vice President for Academic Affairs, the Dean of the Faculty, the Vice President for Finance and Administration, the Vice President for Advancement, the Dean of Admissions and Financial Aid, the Dean of Student Affairs, the Dean of Special Programs, the Director of Institutional Research, the Chief

with lead time sufficient to permit committee members to review these documents carefully.

#### Minutes

Minutes of IPPC meetings will be recorded by the Executive Director of the

### Selection of Vice-Chair

Toward the end of the academic year, the Chair and the Vice-Chair of IPPC will consult with the committee (in particular, with the faculty membership) and with the FEC, and then nominate a Vice-Chair for the following year. The Vice-Chair is approved by the full committee.

### New Members

New members of IPPC, who will join the committee in September, will receive copies of this operating code, the preceding year's annual report, the minutes of the prec



member appointed by FEC to serve a 3 year term; and two students, one who is an SGA Senator and one who is appointed



Attachment: Annual Planning Cycle

Date: 22 September 2006

Subject: Annual Implementation-Planning Cycle