

**Faculty Development Committee
Meeting Minutes
September 23, 2013**

Present:

- Alice Dean (Chair)
- Paty Rubio (Associate Dean of the Faculty)
- Bill Tomlinson (Director, Sponsored Research)
- Shirley Smith (Faculty Representative)
- Luciane Beduschi (Faculty Representative)
- Flagg Taylor (Faculty Representative) (scribe)

The FDC Handbook was distributed and the operating code discussed.

The Committee had not received any nominations for the Distinguished Faculty Service Award. At the next meeting the Committee will need to determine if the nominee pool is sufficient.

The Committee discussed the sabbatical applications for one faculty member and one staff member whose sabbaticals were moved up for administrative reasons. Both applications were approved.

One faculty member expressed concern over one sentence which falls in the description of the sabbatical enhancement award: "Applications which are funded may be placed in a file accessible to the public, foundations, media, and future applicants." Some faculty members, it was noted, may not want their applications to be available to the public. Would it be possible to opt out of this system? Should the sentence simply be removed? The faculty member will be assured that their application will not be posted anywhere for public viewing without express permission. The Chair of FDC will ask previous chairs about this language to discern why it was placed there.

The Committee received a request to extend the deadlines for the use of funds for the Emeritus Faculty Development Grants and for the submission of the post-grant report. Both requests were approved.