

# Faculty Development Committee

Monday, November 4, 2013

## Minutes

All the members were present:

Alice Dean (chair), Paty Rubio, Bill Tomlinson,  
Shirley Smith, Flagg Taylor, and Luciane Beduschi

1. The minutes of October 28, 2013 were approved.

2. Final review of Full Year Sabbatical Leave Applications and Sabbatical Enhancement Applications:

It was proposed that we consider applications for enhancement giving the priority for applications coming from pre-tenured candidates, then associate professors, and finally full professors, in this order. A discussion followed, and it was decided that we could give priority to pre-tenured candidates.

There is not enough money to fund all the enhancement applications of this year.

We reviewed the applications and it was decided that during the week we will need to re-read all of them again in order to be ready to make a decision in the meeting of November 11, 2013.

3. About the following comment on our decision: "Although faculty can work with chair and dean if they need to change from full-year to half-year sabbatical, they may not be aware of that", it was asked if this flexibility should be advertised somehow. A brief discussion followed and it was reinforced that it is the chair's responsibility to inform the candidate.

4. Moseley updates:

For the following question "One will be on sabbatical next year and possibly away from Skidmore. Should s/he agree to be a candidate anyway?", it was decided that in this case one can be a candidate if one accepts to be in campus for the lecture.

The committee agreed to receive materials by the first January's week.

About the request for submitting materials electronically, it was said that receiving books electronically could be a problem. They need to be submitted physically.