

FACULTY MEETING  
November 6, 2009

### MOTIONS

- I. The Faculty Executive Committee moves that the following changes be made in the 2009-2010 *Faculty Handbook*:
  1. In Membership of Curriculum Committee (*Handbook*, Part Two, [F][II], 5. “Curriculum Committee”), change membership from “the Associate Dean of the Faculty” to “the Dean of the Faculty or his/her designated representative.”
  2. Under Reappointment: Second Year (*Handbook*, Part One, VIII, [A][1]), insert the following as a new “c”: “Candidates for reappointment shall have access to all written materials immediately following notification of the Dean of the Faculty’s decision. While candidates may take notes, materials may not be copied by any means nor electronically downloaded or transmitted.” “Reviews” will then become “d”.

Rationale:

While the Handbook states that a candidate denied reappointment may seek review on the grounds of violations of academic freedom and rights, procedural problems, or “inadequate consideration,” there is no current provision for the candidate to have access to the materials sent to the dean by the department. The language is identical to that already included in the procedures for third-year reappointment.

For consistency, Part One, VIII [A][2][h] and Part One, IX [E][9] will also require changes in language as follows:

“While candidates may take notes, materials may not be copied by any means nor electronically downloaded or transmitted.” should be substituted for “These materials may not be photocopied.”

For consistency, Part One, IX [G][2] will also require the following change:

“The advocate, in the presence of the candidate, has the right of access to the materials which the CAPT had in its original deliberations; the advocate and the candidate may take notes but may not copy by any means nor electronically download or transmit these materials.” should be substituted for “The advocate, in the presence of the candidate, has the right of access but may not photocopy the materials which the CAPT had in its original deliberations.”

3. Under “Promotion” (*Handbook*, Part One, XI, [A][1][j]), replace the last sentence (“Finally, the President and the CAPT report their recommendations to the Board of Trustees”) with “Finally the President’s recommendations are reported to the Academic Affairs Committee (AAC) of the Board of Trustees, and the CAPT informs the AAC of the recommendations it made to the President.”

Rationale: This language needs to be brought in line with the language for tenure (*Handbook*, Part One, IX, [E][6]).

- II. The Faculty Executive Committee moves that the 2009-2010 Faculty Handbook be adopted. The following link takes you to the 2009-2010 Faculty Handbook and a list of changes as well as handbooks from previous years: [Skidmore College: Faculty Handbooks](#).