

## Athletic Council Procedures for Review of Physical Activity Instructors

Each year, Athletic Council will conduct a review of a portion of the physical activity staff. The review will take place on a rotating basis, one-third of the physical activity staff being evaluated every year.

1. The Athletic Director will formulate and submit to Athletic Council a list of physical activity staff, ranking them in order beginning with the most recent hire to the most senior teacher. In the first year of the review, faculty members of Athletic Council will evaluate the five most recent hires; in the second year, they will review the second third, and in the third year, faculty will review the final third, the most senior physical activity teachers.
2. As part of the review process, the faculty members of Athletic Council will evaluate the following materials, culled for the period since the last review:
  3. The Athletic Director's annual performance evaluations for each teacher