

**Faculty Executive Committee Meeting Minutes**  
**October 9, 2024**  
**CIS 321**

**Invitees:** Dominique Vuvan (chair), Jeremy Day-O'Connell, Ting Li, Murat Yildiz (scribe)

**I. Welcome**

**II. Approved previous meeting minutes**

**III. Elections**

- **PC ballot built and emails sent out— PC election ends Oct 11, at 5pm; chair will email FEC members**
- **FEC ballot (runs Monday morning)—looked at ballot; FEC will wait for the PC results (5pm on Friday) to build FEC ballot; chair will email FEC members Friday morning to check work.**
- **Newly elected ATC member going to London for the fall; we will find a replacement in consult with ATC for her for the Fall; we will ask ATC what they want to do, namely if they want a replacement for the year.**
- **Discussed changing operating code for PC regarding leaves in the fall—chair will email PC chair.**
- **Discussed FEC eligible list.**

**VI. Other events this semester**

- **Committee of Committees – member looked into this and will get back to FEC**
- **Faculty-only meeting – checking in on space booking; possible topics.**
  - **Member will check for space booking and get back to FEC.**

**V. Email from concerned faculty member**

- **Anonymous email from faculty member expressed concern about conflict of interest as chair of CLTL and service on ATC.**
- **Chair will contact CLTL chair about directorship; FEC chair will contact ATC based on what CLTL chair says.**
- **Member suggested that ATC should pre-emptively address this in Op code.**