

**Faculty Executive Committee  
Meeting Minutes  
February 19, 2024 2-3 pm  
LIB 128A**

**Invitees:** Dominique Vuvan (chair), Oscar Perez-Hernandez (scribe), Jeremy Day- and Ting Li.

**I. Meeting Schedule**

Through email, FEC decided to have future meetings from 2 to 3 pm to avoid scheduling complications regarding the meeting space.

**II. Approval of Minutes from Feb 12, 2024**

FEC approved minutes from February 12, 2024, with minor changes.

**III. FEC Chair for 2024-2025**

**a. Election of II. FEC Chair for 2024-2025**

The chair of FEC

-2025 academic year.

**b. Plans for 24-25 Training and Transition**

The chair of FEC will update the Operating Code to include changes the committee has discussed this year and bring it for a vote of approval at the end of the semester. The chair is planning to work on a document to introduce new chairs to the position based on the experience of previous chairs. There are also plans to develop a tutorial for the governance system in the fall in partnership with Media Services.

**IV. Governance System Review**

**a. Review of FEC Operations Audit and Next Steps**

**i. Governance Committee Audits**

The chair of FEC will email the chairs of all committees to remind them of the audit and to submit the results by March 8, 2024. The results from the audit will inform recommendations related to the governance system.

**b. Next Steps**

FEC will organize a faculty-only meeting on April 12, 2024, 3:30-5pm, to discuss the review of the governance system. FEC plans to provide a summary report by the end of the semester, which could potentially include recommendations on a path forward.

**c. Discussion on Service**

The chair brought to the

FEC suggested reaching out to ATC and PC to encourage them to provide

some context to faculty on how these committees see service. FEC also revisited concerns regarding the list of committees that fulfill mandated service and how it can be adapted to recognize vital campus-wide committees (e.g., IRB).

V.