

CAPT CALENDAR 2015-2016

All dates refer to the 2015-2016 Academic Calendar. All dates are subject to change without notice. Faculty members must submit their reappointment requests to their department chair by the deadline. The deadline for the submission of reappointment requests is the deadline for the submission of reappointment requests.

JULY

- Chair sends CAPT Calendar, CAPT Operating Code, and TAC Operating Code to Office of the Dean of Faculty and Vice President for Academic Affairs (DOF/VPAA) for inclusion in department

Deadlines for September

September 1

- Candidates for tenure submit names of referees inside the Skidmore community to the chair of CAPT.
- ADOF informs CAPT of any special arrangements regarding chairs or personnel committees in tenure cases.

September 7

- The Chair of CAPT sends a letter listing tenure candidates for the year to the President with a copy to the DOF/VPAA and ADOF.
- The Chair of CAPT requests letters from chairs, full-time faculty members (and those

December 4

- DOF/VPAA announces appointments to endowed chairs.

3

December 11

(Last day of classes)

- ADOF notifies department chairs regarding tenure recommendations;

- In case of a disagreement

