

## CEPP Meeting Minutes

1.31.22 @4-5pm

Zoom Conference

Attendees: Michael Orr, Adrian Bautista, Peter von Allmen, Jina Mao, Mahesh Shankar, Leigh Wilton, Kirsten Hogenson, Andrew Bozio, Emilka Jansen

Scribe: Mahesh Shankar

Meeting began at 4:01 pm.

1. Welcome remarks

2. Minutes of previous meeting (11/17/2021) for review

Implementation of changes to the handbook. CEPP chair has been in contact with HHMI, ATC and PC for feedback from ATC and PC.

d. Discussed the possibility of sending motion to Chairs/Program Directors prior to bringing to the faculty floor, or hosting open forums. General feeling in group that it is best to take the motion straight to the faculty floor, and then organize an open forum if needed.

changing evaluation training for FYE students

a. Chair in contact with FYE director, and they have requested audio-visual material that can be used for this purpose. Discussed whether this is a task for CEPP, or how CEPP may "shepherd" this process, and who will be providing the training.

6. Work on motion on evidence for teaching evaluation

a. Revisited previous discussions and feedback on this motion. Worked on editing draft in response to feedback from HHMI.

7. New agenda items?

a. Members raised two issues that need discussion down the road.

Meeting concluded at 5:00 pm.