

Present: Michael Arnush, Megan Fair, Hugh Foley, Frank Gonzalez, Chuck Joseph, Nick Merrill, David Peterson (scribe), Ray Rodriguez, Paty Rubio, Gordon Thompson (Chair)

- 1) The minutes for the meetings of November 14 and 21 were approved.
- 2) Gordon requested Spring schedules from all CEPP members sentenced to additional service next semester.
- 3) Discussion re. VISTA timetable:  
GT recommended that CEPP meet at least once in January (to consider revisions to the VISTA preamble) in advance of the February faculty meeting. This would seem necessary if CEPP were to move adoption of the VISTA preamble by the March 2004 meeting (with April as a fall-back).

important. HF stated that the content/process topic was worthy of faculty debate independent of the First Year question, and that waiting would place an unproductive time restraint upon that subcommittee's work. Members then discussed ways of engaging faculty in the discussion. PR spoke in favor of open fora. MA felt that a subcommittee would be more useful as they could provide CEPP with a clear set of recommendations; something that fora seem unable to do. The committee seemed to agree that both (subcommittee and open fora) would be valuable.

GT then asked, "how willing are we to allow a variety of course structures for the first-year seminar (some small, independent courses, some larger team-taught courses, etc.)?" GT stated that he would draft charges for the two subcommittees (described above) by the day's end, if possible.

The committee agreed to consider and respond to GT's drafts before the next meeting.

The next meeting will be held \_\_\_\_\_, unless otherwise indicated.